Greetings 4-H families! It is hard to believe that another 4-H year is upon us and it’s time to begin re-enrolling! To re-enroll you will use your 4HOnline account following the directions below.

If you do not have internet access at home, we have a public computer at the office to help you through the process or can provide paper forms. Some people have had issues with 4HOnline on their mobile device and if that’s you, come to the office to use our computer. Please re-enroll by November 1st to remain on the list to receive the 4-H newsletter and other communications.

**To Re-enroll**

1. To start, go to [https://mt.4honline.com](https://mt.4honline.com).

2. You will use the same email and password as last year. Select the role of “Family”.

   If you forgot your password or are having trouble logging-in select “I forgot my password.” If you are re-enrolling NEVER select “I need to setup a profile.” Within 15 minutes, you will receive a temporary password sent to your email account. If you don’t remember the email address you used, didn’t receive the password email or it is still not working, please contact the Extension Office. Whatever you do, **DO NOT create a new profile** if you forget your email or password.

3. Next, follow the 4HOnline instructions to re-enroll all youth members and adult leaders in your family. It is important to note that even though youth and parents/guardians can go through the process together, parent/guardian approval is required with their electronic signature on youth forms.

4. Finally, add any new youth members to your family if needed. You can do this from the Member List page. Simply “Add a New Family Member” and follow the screens. New 4-H Adult Volunteer Leaders need to obtain paperwork from the Extension Office and must be added to the system by the office.

5. Once you have submitted a member for enrollment, we will review it in the office. It will either be approved or sent back to you for corrections. You will receive an email confirming.

**4-H Project Selection**

During the enrollment process through 4HOnline, you will be asked to select your projects. The 4-H Clover Project Selection Guide (aka the “Clover”) has been distributed by Club Leaders. Use the Clover to read the descriptions and requirements of each project. If you want to exhibit something at the Fair, then you must be enrolled in that project. If you plan to take market or breeding livestock projects, you must select both an appropriate project level and the market or breeding project option. For Market Rabbit and Poultry, there is an option under Independent Study. Also keep in mind that you can change projects until May 1st.
4-H Literature (aka “Project Books”)
After you select your project, you will be asked to select your books. Please only select the project books you truly need. Use your Clover again to see a list of all project materials. The levels books are required (although you may not need a new one every year). The resource handbooks, helper’s guides and other supplemental materials are optional and are often more expensive.